



**APPLICATION
FOR
USE OF EVIT SCHOOL FACILITIES**



EAST VALLEY INSTITUTE OF TECHNOLOGY
APPLICATION FOR USE OF SCHOOL FACILITIES

To be completed by User/Licensee. Every question must be answered.

Date: _____

Name of Organization: _____ Profit Nonprofit

Street Address: _____

District facility(ies) requested: _____

Day(s) of event: Mon Tues Wed Thurs Fri Sat Sun

For the period: (starting date) until (ending date)

Time entering/leaving facility: From AM/PM Until AM/PM

Content/Theme of Event (please be specific): _____

Nature of activities: _____ Est. # attending: _____

Will admission be charged? Yes No Adult: \$ Student: \$

Special equipment or needs: _____

Contact person: _____ Title: _____

Phone:(work) (cell) (fax)

Email _____

Categories of Use: (Reference Facility Fee Schedule for charges)

- Category I - Nonprofit,
Category II - Commercial or for profit.

Note: This application is subject to the following:

NONSCHOOL ACTIVITIES - Category I & II

Liability insurance coverage in the amount of \$1,000,000.00 and \$100,000.00 property damage, with East Valley Institute of Technology School District No. 401 named as an additional insured on the policy. Requests without such proof cannot be approved. The school district carries no liability insurance protecting organizations engaged in non-school activities.

USE OF FACILITY FEES. Payable within one (1) week after invoice date. It is understood that all rates, as well as other conditions stipulated, are parts of any agreement.

AGREEMENT. If the application is approved the User/Licensee must enter into an agreement with the District. The said agreement sets forth the terms and conditions of use and is binding upon the parties.

Signature: Authorized Representative of User/Licensee _____ Date _____

FACILITY HOURLY FEE SCHEDULE:

DOLLAR FEES (PER HOUR): (n/c = no charge) **Note:** Fees to be figured to the nearest half-hour.
 (*Overtime and Weekends extra) see explanation below

<u>CATAGORIES</u>	<u>I Non-Profit</u>	<u>II For Profit</u>
Administration Building #1		
Jack Shell Auditorium (cap 485)	\$100.00	\$100.00
P.R. Conference Room	\$ 45.00	\$ 55.00
Classrooms, Regular	\$ 35.00	\$ 45.00
Computer labs	\$ 45.00	\$ 55.00
Culinary Arts Building #2 (without culinary food services):		
Banquet Room #1 Jacaranda	\$110.00	\$110.00
Banquet Room #2 Mesquite	\$110.00	\$110.00
Banquet Room #3 Palo Verde	\$110.00	\$110.00
Banquet Rooms Combined	\$300.00	\$300.00
Culinary Teaching Classroom	\$ 35.00	\$ 45.00
Health Sciences Building #14		
Lecture Hall (cap 125)	\$ 75.00	\$ 75.00
Classroom, Regular	\$ 35.00	\$ 45.00
Computer labs	\$ 45.00	\$ 55.00
Fire and Law Building #11		
Auditorium (cap 80)	\$ 50.00	\$ 75.00
Rope Course	\$1,000.00	\$1,000.00 (Daily rate)
Tactical House /Tower	\$500.00	\$500.00 (Daily rate)
Classroom, Regular	\$ 35.00	\$ 45.00
Special Areas & Classrooms		
Trade & Industry (Auto, etc)	\$ 45.00	\$ 55.00
Bldg 3 District Boardroom	\$ 45.00	\$ 55.00
Parking lot area	\$ 50.00	\$ 50.00

NOTE:

- **Overtime** hours are constituted as Holidays and Monday - Friday prior to 7am and after 3:30pm. **\$50.00** will be added per hour. All other hours (7:30am -3:30pm) are considered **regular**.
- **Weekends** are constituted as Saturdays & Sundays. All **weekend prices are doubled** from regular hour days.
- Culinary services are available on Saturdays with a \$5000.00 minimum food purchase. Culinary services are not available on Sundays.