

DATE PACKET RECEIVED	TIME	INITIALS
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EVIT BARBERING PACKET

Thank you for applying to the EVIT Barbering program. Your packet must contain all of the following items and be delivered to the EVIT registration office in person. Designated EVIT personnel need to initial the packet before it is considered submitted. Please remember that a complete packet is required for a student to be considered for the EVIT Barbering program. Availability is limited and acceptance is based on completed packets.

Student Name _____

High School _____

Period Preference () Morning session 7 – 11 () Afternoon session 12-4

_____ EVIT Enrollment Application (Enclosed)

_____ Current High School Transcript (2 Copies)

Must reflect a 2.0 Grade Point Average (cumulative GPA)

2 Passing Credits in English

10 Passing Credits total

** If Cumulative GPA is below 2.0, you must also submit Standardized Test Scores (AIMS, Stanford 10, etc.)

_____ Attendance Record (from home high school)

_____ Discipline Record (from home high school)

_____ Immunization Record (or exemption form)

Exemption forms for personal beliefs, religious beliefs and medical reasons are available upon request.

_____ Copy of Social Security Card (or waiver)

The Arizona State Board of Barber requires proof of a social security card before the state exam can be administered. A waiver may be submitted to EVIT in lieu of the card, but it will not be acceptable for taking the state exam. Waiver available upon request.

_____ Signed Statement of Understanding (Enclosed)

If student is under 18, statement of understanding must be signed by a parent/guardian.

EVIT Registration Office Hours (Main Campus): Monday – Friday 7:30am – to 4:00pm.
Summer Hours: Monday- Thursday 7:00AM to 5:30PM



East Valley Institute of Technology

Barbering Registration Information

2019-2020 School Year

Barber

- ✂ The Barber program is only offered at the Main Campus.
- ✂ 1500 clock hour program
- ✂ Monday through Friday, Morning session 7–11am or Afternoon session 12–4pm (if available).

Fees

- ✂ **Fees must be paid on or prior to the Mandatory Parent/Student Meeting to be held on Wednesday, May 1st at the Main campus.**
 - ✂ The fees for the upcoming school year are as follows:
 - ⌘ Barbering 1st year supplies fees - \$529.00*
 - ⌘ Barbering 2nd year supplies fees - \$285.00*
- * Fees subject to change

Transportation

- ✂ **Students attending the Barbering program must provide their own transportation. These programs have a different schedule than other EVIT classes.**

Submitting your packet

✂ Packets may be submitted anytime during business hours starting January 2nd, 2019 until March 1st 2019.

✂ Completed packets must be delivered in person to the **EVIT** Registration office (Main Campus) no later than 4:00pm on **Friday, March 1st**.

⌘ EVIT Main Campus is located at 1601 W. Main Street, Mesa, AZ 85201

✂ All items on the checklist must be in the packet to finalize processing of application. It must include a current transcript reflecting **completion of 10th grade**.

◆ You must submit updated transcripts no later than **July 11th, 2019**.

◆ You will not be considered enrolled unless updated transcript is received and all information is on file at EVIT. This is a requirement of the Arizona State Board of Barbering so there will be no exceptions.



BARBERING

STATEMENT OF UNDERSTANDING

As a condition of enrollment in the East Valley Institute of Technology (EVIT) Barbering program, the student and his or her parent/guardian must sign the following, as proof that they understand and accept the following contractual conditions:

1. Attendance is a critical factor in the success of a student completing the barbering program. The Arizona State Board of Barber requires 1,500 clock hours for certification.
2. Students attending the 1,500 hour Barbering program need to be aware that in order to complete the program you may have to complete hours right after high school graduation in summer school through EVIT Adult Education.
3. Students will earn a total of four (4) elective credits for each school year attended. These credits will be issued for passing grades and appropriate attendance, and will be sent to the home schools at the end of each semester.
4. All absences or tardies must be reported to the EVIT attendance office at 480-461-4026. All students must adhere to the EVIT attendance policy. Falling 100 hours behind in Barbering will jeopardize your place in the program.
5. Barbering students who have hours remaining after high school graduation will be considered adults and will assume the financial responsibility for the remaining hours of their contract. Continuing students who have just graduated will be offered a reduced Adult student tuition rate to complete their hours.
6. Students who are expelled from their home school are NOT permitted at EVIT, nor are they eligible for enrollment.
7. Times for Barbering are NOT the same as other EVIT programs. Hours for the morning session are 7–11 am, afternoon session from 12–4 pm (if available).
8. Students must arrange their OWN transportation. Due to the Barbering classes being on a different time schedule, there is no bus transportation provided for them from the high schools.
9. Barbering has a program-specific dress code that will be black or white closed toe shoes, black pants and the black smock provided in the student kit. In addition to the program specific dress code, Barbering students are to be in compliance with the EVIT dress code at all times.
10. Barbering students are required to pay class fees. The fees* for the first-year Barbering students will be \$529.00. The fees for the second-year Barbering students will be \$285.00 and will be due in the spring.
(*fees are subject to change)

11. If you officially withdraw from the Barbering program before classes begin, you may request a refund for the amount not spent on supplies. There is no refund if the student withdraws on or after the 10th day of enrollment in class.

12. Once students have been assigned to a class, there will be NO schedule change, class change requests honored unless approved by an EVIT Administrator. Students must remain in the class they start in for one year in order to stay in the curriculum sequence. Change requests for second year students will be considered on an individual basis and depend on spaces available.

PRIOR TO STARTING BARBERING PROGRAM:

A student must have a file containing the following information:

- ⌘ **Current high school transcript showing a minimum total of 10 credits
(Two of which must be passing credits in English)**
- ⌘ **Two recent passport size photos**
- ⌘ **Current address, e-mail address and contact telephone numbers (emergency number included)**
- ⌘ **Copy of Social Security card or signed waiver acknowledging that students cannot take the Arizona State Board of Barbers license examination without a social security card.**
- ⌘ **Completed emergency medical form (will receive 1st day of class)**
- ⌘ **Signature on application must be notarized**
- ⌘ **Contract signed by student and parent/guardian**

I understand that it is my responsibility to keep my contact information, including telephone number, home address, email address and home school information up to date with the EVIT registration department. I will be contacted via email if I have been accepted into the program.

I HAVE READ AND UNDERSTAND THE EVIT STATEMENT OF UNDERSTANDING AND RECOGNIZE THAT CONTINUED ENROLLMENT AT EVIT WILL BE BASED UPON MY WILLINGNESS TO FOLLOW THE ABOVE-STATED POLICIES AND CONDITIONS.

Student Signature _____

Date: _____

Parent/Guardian Signature _____

Date: _____

(If student is under 18)



PLEASE SUBMIT THE FOLLOWING DOCUMENTS WITH YOUR COMPLETED APPLICATION:

- o Current Unofficial Transcript
- o Attendance Record or Attendance Points Awarded*
- o Discipline Record or Discipline Points Awarded*
- o Proof of Age (if birthdate is not on transcript)
- o Proof of Immunizations
- o Standardized Test Scores only if GPA is Below Program Minimum (AIMS, Stanford 10, etc.)**

STUDENT INFORMATION (PLEASE PRINT LEGIBLY-BLUE/BLACK INK ONLY):

First Name _____ Middle Name _____ Last Name _____ Date of Birth _____

Student's Email Address (Most frequently checked - Write Legibly - Acceptance email will be sent here) _____

Street Address _____ Apt./Suite _____ City _____ State _____ Zip Code _____

Home Phone Number _____ State of Birth _____ Country of Birth _____

If student is under 18: Parent/Legal Guardian Name _____ Daytime Phone Number _____ Parent/Guardian E-Mail Address _____
PLEASE PRINT

Parent/Legal Guardian Name _____ Daytime Phone Number _____ Parent/Guardian E-Mail Address _____

Name of HOME HIGH SCHOOL (HHS): _____ HHS COUNSELOR PRINTED NAME: _____

HHS COUNSELOR EMAIL: _____ HHS COUNSELOR SIGNATURE: _____

Gender: Male Female Current Grade Level: 10 11 12 Graduation Year: _____

Does student or any family member receive any type of AFDC funds or WIC i.e., free lunch? Yes No

Are you Hispanic or Latino? Yes No Race (Check one or more below. If Hispanic or Latino, check white and/or other races that apply to you.):

Native American or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White

Do parents/guardians speak and understand English? Yes No If not, please list language they speak and understand: _____

What is the primary language spoken in your home? _____ Does student have a parent in the military? Yes No

CAMPUS PREFERENCE: Main (Main/Alma School) East (Power/Pecos) Apache Junction Fountain Hills

PROGRAM CHOICE: 1st Program Choice: _____ 2nd Program Choice: _____

EVIT Schedule Preference: AM 8:05-10:35 PM 12:05-2:35 Cosmetology or Aesthetics Schedule Preference(s): AM 7-11 PM 12-4

Options for Seniors Only: 1 year Massage Therapy 7am-11am \\ 1 year Medical Assistant 7am-11am \\ 1 year Behavioral Health 7am-11am

Parent/Guardian Signature (if student is under 18): _____ Student Signature: _____

*ATTENDANCE POINTS AWARDED AND DISCIPLINE POINTS AWARDED ARE DETERMINED USING EVIT'S ATTENDANCE AND DISCIPLINE SCORING RUBRIC (ATTACHED HERETO). IF ATTENDANCE AND DISCIPLINE RECORDS ARE NOT PROVIDED, THE COMPLETED ATTENDANCE AND DISCIPLINE SCORING RUBRIC MUST BE SUBMITTED WITH STUDENT'S APPLICATION.

**STANDARDIZED TEST SCORES (AIMS OR STANFORD 10) ARE CONSIDERED ONLY IF A STUDENT DOES NOT MEET THE MINIMUM GPA FOR A SPECIFIC PROGRAM.

^ CAMPUS OF CHOICE IS NOT GUARANTEED. EVIT ADMINISTRATION HAS THE RIGHT TO DECIDE PROGRAM SCHEDULE & CAMPUS BASED ON AVAILABILITY.

FOR A COMPLETE LIST OF PROGRAMS PER CAMPUS, PLEASE VISIT EVIT.COM

This section to be filled out by EVIT Personnel:

Program: _____	Campus: <input type="radio"/> Main <input type="radio"/> East
Teacher: _____	<input type="radio"/> AJ <input type="radio"/> FH
Course/Sect #: _____	
Student Entry Date: _____	Provisional: <input type="radio"/> Yes <input type="radio"/> No
Entered into PowerSchool by: _____	EVIT ID Number: _____

EVIT Attendance and Discipline Scoring Rubric

Attendance* (6 unexcused tardies = 1 unexcused absence)

0-2 unexcused absences 3 points

3-5 unexcused absences 2 points

6-9 unexcused absences 1 point

10 or more unexcused absences 0 points

*In the most recent year of school

Discipline** (5 non-suspension incidents = 1 day suspended)

0-4 non-suspension incidents 3 points

1-4 days suspended 2 points

5-9 days suspended 1 point

10 or more days suspended 0 points

**In the most recent year of school

Students with more than 3 total points will be admitted if they meet minimum GPA requirements or demonstrate academic ability through standardized test scores and meet other program requirements, if any. Students with 3 or fewer total points will not be admitted, even if the student meets other program requirements.

Student Name: _____

High School: _____

Attendance Points Awarded: _____

Discipline Points Awarded: _____

Total Points Awarded: _____

Completed by:

Name (Counselor)

Signature

Date