

**EAST VALLEY INSTITUTE OF TECHNOLOGY DISTRICT 401  
1601 WEST MAIN STREET  
MESA, ARIZONA 85201-6910**

**SPECIAL  
GOVERNING BOARD MEETING  
January 17, 2019**

**GOVERNING BOARD ROOM, DISTRICT OFFICE, BUILDING #3**

**SPECIAL MEETING AGENDA**

**7:00 p.m.**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the East Valley Institute of Technology District's Governing Board and to the general public that the Governing board will hold a meeting open to the public on the date and time noted above. As indicated on the agenda, pursuant to A.R.S. §38-431.03(A)(3), the Governing Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

1. Call to order.
2. Pledge of Allegiance
3. Appointment of Susan Segal as board counsel.
4. Executive Session:

The Board may vote to convene in executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion or consultation with an attorney for the District concerning the terms and conditions of the Superintendent's employment and to consider its position and instruct its attorneys regarding the Board's position regarding contracts that are the subject of negotiations or in settlement discussions conducted in order to avoid or resolve litigation.

Reconvene:

5. Discussion and possible action concerning the Superintendent's employment. **ACTION**
6. Discussion and possible action concerning transition of the duties of the Superintendent. **ACTION**
7. Discussion and possible action concerning East Campus Principal. **ACTION**

8. Discussion and possible action concerning Main Campus Principal.  
**ACTION**
9. Discussion and approval of general counsel staff position.  
**ACTION**
10. Discussion and approval of adoption of Board Docs software.  
**ACTION**
11. Discussion and approval of Surplus Items tabled from previous Board meeting.  
**ACTION**
12. Discussion and approval of Carl Perkins Agreement tabled from previous Board meeting.  
**ACTION**
13. Discussion and approval of Statement of Assurance tabled from Previous Board meeting.  
**ACTION**
14. Adopt Governing Board Policies and Administrative regulations for the 2019 calendar year.  
**ACTION**
15. Appointment of the Superintendent as chief Executive Officer of the District.  
**ACTION**
16. Approval of the Superintendent, or designee, to sign the following:
  - a. Funding requests
  - b. Intergovernmental Agreements
  - c. All Clinical Site Agreements
  - d. All RFQ and RFP requests
  - e. All other official/legal documents which require the signature, or facsimile signature, of the Chief Executive Officer of East Valley Institute of Technology, District No. 401 for the 2019 calendar year through, including the date on which the first meeting of the Governing Board is held in 2020, pursuant to A.R.S. 15-321, and A.R.S. 15-341.  
**ACTION**
17. Appointment of the Superintendent, or designee, to issue to teachers preliminary notices of inadequacy of classroom performance, and the Governing Board's intention not to reemploy pursuant to A.R.S. 15-536, A.R.S. 15-538 and A.R.S. 15-539.  
**ACTION**

18. Authorization of the Superintendent to act in lieu of the Board to terminate the employment of non-certified staff, and to take such actions as are necessary to effect such terminations, when, in the professional judgement and discretion of the Superintendent, such terminations are in the best interest of the District. **ACTION**
19. Approval of the President of the Governing Board to sign: **ACTION**
- a. All official/legal documents which may require the signature, or facsimile. signature, of the President of the Governing Board for the 2019 calendar year pursuant to A.R.S. 15-321 and A.L.R.S. 15-341.
  - b. All pleadings and other related documents in matters of litigation for the 2019 calendar year pursuant to A.R.S 15-321 and A.R.S. 15-341.
20. Approval of the Board President or Clerk of the Governing Board to sign the following: **ACTION**
- a. Employee contracts and all other official documents which require the signature or facsimile signature, of the Board President or the Clerk of the Governing Board for the 2019 calendar year pursuant to A.R.S. 15-321 and A.R.S. 15-341.
21. Resolution allowing voucher signature by Governing Board members between Board meetings. **ACTION**
22. Resolution authorizing the Business Office and Superintendent to use Board signature stamps for vouchers approved by the Governing Board Clerk between Board meetings. **ACTION**
23. Approval of bank account designations. **ACTION**
24. Appointment of: **ACTION**
- a. Hearing Officer appointed from an approved list for due process hearings of employees, bid protests, and student due process hearings for the 2019 calendar year.
  - b. Equal Opportunity Officer for the 2019 calendar year as follows:
    - Affirmative Action/Title IX-Superintendent.
    - Section 504 Coordinator- Assistant Superintendent
25. Approval of Petty Cash fund of \$100.00 for warehouse. **ACTION**

